





# Consolidated Supply Mobile App

## Using a Barcode Book & Quick Order on the Mobile App

1. Open CSCO App and select  **Quick Order** on the main screen
2. Select the  Barcode Icon in the upper-right corner to open the camera
3. Hover your camera over the barcode of the item you would like to add
4. Adjust the quantity as needed   , then scan the next item
5. Once you have added all the items select **Add to Cart & Checkout**
6. Select **Checkout**, add your **PO Number**, and any **Order Notes**
7. **Place Your Order**

### Additional Notes:

- If you need to add additional items that you do not have barcodes for, you can search for them on the app and add them to the cart as well
- Order Notes are great to inform the branch what time you will be there to pick up the order or day you would like it delivered
- Your Will Call order will be at your Primary Branch—if you need to choose a different branch you can change it by opening your order in the Mobile Website (*use the 3 dot menu in the upper-right corner and select View on Website*) and selecting a different branch in the cart